



Office of Admissions
Campus Tour Request Form

Request forms may be faxed to (803)535-5385 or mail to 400 Magnolia Street, Orangeburg, SC 29115. Please note that tours **MUST** be scheduled at least 2 weeks in advance and are **NOT confirmed until you Receive written confirmation from the Office of Admissions via e-mail or US mail. If you have any questions please contact Maurice Williams at (803) 535-5382.**

Scheduled one-Hour guided tours are conducted Monday-Friday from 10:00am -2:00pm.

Saturday tours are available at 10:00am and 12:00pm.

Tours will resume on October 18, 2009

Tours are currently UNAVAILABLE on the following dates:

Dr. Martin Luther King, Jr., Holiday January 21, 2010

Spring Convocation January 18, 2010

Spring Break March 8-12, 2010

Spring Final Examinations April 26, 2010- May 4, 2010

Independence Day July 4, 2010

Let us know when you would like to take a tour of our campus.

PLEASE TYPE OR PRINT

*All information **REQUIRED**. Incomplete request will not be processed.*

Date of Tour _____ Time of Tour _____

Primary Contact Person's Name: _____

Contact's Mailing Address: _____

City _____ State _____ Zip _____

Contact's Email Address: _____

Contact's Day, Evening and Cell Phone # () _____; () _____; () _____

Contact' Fax #s () _____

Name of your Organization: _____

Are you having breakfast, lunch or dinner on campus? (circle one) ____ Yes ____ No

Contact **Mrs. Paula Payton @ 803/535-5261** if you wish to dine on campus at least two weeks before tour.

Of people in group _____

Of chaperones with group _____

Student Age Range _____

Type of Group (please indicate ONE) ____ Elem School ____ Middle School ____ High School _____

College ____ Church Group _____ Family _____ Fraternity/Sorority _____

Other (please explain) _____

Pleas return via fax to The Office of Admissions @ 803/535-5385.

Please keep a copy of this request for your records.