

**RESIDENTIAL ASSISTANT  
APPLICATION PACKET**



**CLAFLIN UNIVERSITY  
DEPARTMENT OF RESIDENTIAL LIFE  
CAMPUS CENTER #113**

# Resident Assistant Application Form

***\* Read This First\* Please print clearly. When you return this application a time will be arranged for an interview. Weekend and night hours are required for all Resident Assistant Employees. A minimum GPA of 2.5 is also required for all RA's.***

## 1. General Information:

Name: \_\_\_\_\_

Email: \_\_\_\_\_

Campus Address: \_\_\_\_\_

Local Address: \_\_\_\_\_

Permanent Phone Number: \_\_\_\_\_

Local Phone Number: \_\_\_\_\_

*Please check one of the following:*

Current Classification:  Sophomore  Junior  Senior  Transfer

Current Cumulative GPA: (2.5 Minimum) \_\_\_\_\_ Major: \_\_\_\_\_

*Please answer the following questions:*

How many hours would you be willing to work each week? \_\_\_\_\_

Are you available to work during holidays and breaks? Yes\_\_\_\_ No\_\_\_\_\_

## 2. Future RA Prospect Information: (Academics/ Activities)

What activities/ organizations do you currently participate in at Claflin University, and how many hours per week do you spend on these current engagements? (List all organizations and activities in which you have actively participated in).

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What activities/ organizations do you plan to participate in during the year for which you are applying?

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Why do you want to be an RA?

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What do you believe are the most important components of the Resident Assistant position?

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Please describe the strong qualities and skills you possess that would make you an effective RA. / Describe your qualifications and skills, which you may need to improve.

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What are two issues facing college students in the residence halls today? How would you have a positive impact helping students address these issues?

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As a Resident Assistant, what do you believe your role would be in helping to promote positive motivation on your floor and in the residence hall?

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How will you balance your time and commitments with regards to academics, extracurricular activities, and Resident Assistant responsibilities?

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### **3. Residence Hall Information**

We seek to place staff members in areas in which they will be most successful. If you are hired, we would like to consider your placement preferences; however, we do not guarantee that you will be placed in the area of your choice

**Females please rank the building 1-7, using a scale where:**

1= the building where you feel you would be most successful as an RA.

7= the building where you feel you would be least successful as an RA.

\_\_\_ Asbury      \_\_\_ SRC-W      \_\_\_ SRC-E  
\_\_\_ Corson      \_\_\_ Dunton      \_\_\_ SRC-N      \_\_\_ Kleist

**Males please rank the building 1-3, using a scale where:**

1= the building where you feel you would be most successful as an RA.

3= the building where you feel you would be least successful as an RA.

\_\_\_ SRC-S      \_\_\_ High Rise      \_\_\_ Millwood

Are there any particular house or community that you are interested in? Why are you interested or what would you bring to the community?

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#### **4. Reference Information**

Please list **THREE** references that you know well and can give an honest evaluation to you. Please get prior permission from these references. At least one reference must be from a current Resident Assistant.

Name: \_\_\_\_\_ Title: \_\_\_\_\_ Phone#: \_\_\_\_\_

Name: \_\_\_\_\_ Title: \_\_\_\_\_ Phone#: \_\_\_\_\_

Name: \_\_\_\_\_ Title: \_\_\_\_\_ Phone#: \_\_\_\_\_

#### **Certification of Student Status**

I hereby certify that all of the information on this form is true and that I am currently enrolled in a prescribed course of study at Claflin University. I will immediately notify my employer of any changes in this status or in the information provided on this form.

Full Name of Applicant: \_\_\_\_\_ Date: \_\_\_\_\_

Application deadline is 5:00 p.m. on March 25, 2005. Please return your application to Residential Life Office in The Campus Center, Ms. Livingston in Kleist Hall or Mr. Perry in High Rise.

Date Interviewed: \_\_\_\_/\_\_\_\_/\_\_\_\_

Date of Hire: \_\_\_\_/\_\_\_\_/\_\_\_\_

Residence Hall Placement: \_\_\_\_\_

Pay Rate: \_\_\_\_\_

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Claflin University provides equal opportunity and affirmative action in education and employment for all qualified persons regardless of race, color, religion, sex, national origin, age, disability, or veteran status.