

CRIME AWARENESS AND CAMPUS SECURITY ACT

January 1, 2016- December 31, 2016

**Clafin University Public Safety Department
400 Magnolia Street
Orangeburg, South Carolina 29115**

Purpose

Claflin University is committed to providing a safe and secure environment for students, faculty, staff and visitors.

Policy

It is the policy of Claflin University that any criminal act, or threat of violence, injury, destruction of University or personal property, traffic accident, or other situation which occurs on the campus which may constitute an emergency; a danger to the health, safety or property of any person; or a threat to the public order; be reported immediately. The following is the procedure for reporting any of the above, or other potential criminal action and/or other emergencies:

During

During normal operating hours, incident reports should be made to Campus Public Safety Office. The Public Safety Office is located Under Men's High-rise Residence Hall on Goff Ave, Please dial telephone 803-535-5444 to speak with the officer on duty.

In the event of an emergency, dial phone 803-535-5444 if you are on the campus or 911 if you are off the campus. These numbers are monitored 24 hours a day 365 days a year.

In extreme emergencies such as serious injuries (first aid), fire and other life threatening situations, any employee or student is authorized to dial 911 and make a direct request for assistance. Further notification through proper college channels may be completed when time permits.

The officer on duty shall notify the appropriate individual(s) to initiate the emergency.

Note: To dial any outside number, first dial #; listen for dial tone, then dial the number (example- #911 or # the area code, then the number example #555-555-5555. Within the university systems just dial the extension example ext.5444).

An initial and necessary follow-up investigation of the allegations will be conducted.

Reports are treated confidentially. When notified of a crime, the assigned officer will work closely with the victim to resolve the problem. The victim maintains the right to drop or decline prosecution of the case at any time and to choose whether to pursue the case through the criminal justice system, the campus judicial system, or both. If an incident is considered an immediate threat to members of the campus community, that information will be shared through crime alert notices.

The Department of Campus Safety & Security

Claflin University provides full-service police protection to the campus community through its Campus Public Safety and Security Department. Campus Public Safety is a fully independent law enforcement agency reporting to the Vice President of Student Development and Services. Campus Public Safety officers are commissioned as State Constables with state wide jurisdiction and have complete police authority to arrest anyone involved in illegal acts on campus and areas off campus. If minor offenses involving College rules and regulations are committed by a college member, the incident may also be referred to Student Affairs for disciplinary action. The office of Student Affairs ensures that safety/security policies are uniformly executed and conveyed in a clear and consistent manner to the student body. Reports involving major offenses are shared with the State Law Enforcement Division (SLED), Orangeburg County Sheriff Department (OCSD) and The Orangeburg Department of Public Safety. Joint investigations may occur. The prosecution of criminal offenses, felony or misdemeanor, are conducted at Magistrate, General Sessions or Federal Court. By mutual agreement with state and federal agencies, Claflin University DPS maintains a read only computer terminal. Through this system law enforcement personnel can access the National Crime Information Center computer system as well as South Carolina Crime Information databases. These databases are used for accessing criminal history data, nationwide police records, driver/vehicle identification information along with other local, state and federal law enforcement information.

Criminal activity engaged in by students at off campus locations may be monitored and recorded by local law enforcement agencies. This information may be provided to the Vice President of Student Development and Services for any action that may be required and appropriate. While Orangeburg Department of Public Safety has primary jurisdiction in off campus areas in close proximity to campus and concurrent jurisdiction on campus, Claflin University Department Public Safety officers often respond to incidents that may involve students.

Job duties include but are not limited to:

1. Patrolling the campus on a routine basis, making security checks of buildings and grounds, and investigating any suspicious person or activity.
2. Checking parking lots and the campus in general; enforcing the traffic and parking regulations.
3. Registering vehicles for identification purposes.
4. Assisting in fire prevention
 - A. Summoning the fire department when needed.
5. Investigating accidents to personnel and securing appropriate medical attention.
6. Initiating investigations and police reports from complaints dealing with thefts, assaults, disturbances, etc.
7. Making bank deposits, performing flag duty, and locking and unlocking main entrance to buildings.

8. Reporting campus security lights that need repairs.
9. Maintaining a desk log and recording events as they take place during a tour of duty.

Campus Law Enforcement Policies and Procedures

In the event of a disturbance (non-violent), the Claflin University Department of Public Safety tries to solve it on campus without affecting an arrest. When a crime is committed or probable cause exists, arrests are made by the officer on duty and the subjects are transported to Orangeburg-Calhoun Detention Center by the Sheriff Department and charges are filed.

1. The Sheriff's Department is called in on major incidents for assistance and back up. The South Carolina Law Enforcement Division (SLED) is called to enter the investigation if it involves other counties in the state.

Crime Statistics and Reporting

Numerous efforts are made to advise members of the campus community on a timely basis about campus crime and crime related problems.

Timely Warnings

In the event that a situation arises, either on or off campus, that, in the judgment of the Chief of Campus Public Safety and Security and/or the Crisis Response Team, constitutes a credible ongoing or continuing threat, a campus wide "timely warning" will be issued. The warning will be issued through the University's Emergency Notification System called Panther Alerts. Panther Alerts sends text messages, emails and an audible alarm to notify the campus community of an emergency

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Security Crime Log

A summary of criminal incidents is maintained at the Campus Public Safety and Security Office located under Men's High-rise. This log can be viewed during normal business hours. Monday –Friday 8a.m.-5p.m.

The Clery Act does not require disclosure of all crimes. The Clery Act requires institutions to disclose three general categories of crime statistics:

1. Types of Offenses- Criminal homicide, including:
 - a) Murder and Non-negligent Manslaughter
 - b) Negligent manslaughter
 - c) Sex Offenses including:
 - 1) Forcible

2) Non-forcible

2. Hate Crimes-Disclose whether any of the above-mentioned offenses, or any other crimes involving bodily injury, were hate crimes
3. Arrests and Referrals for Disciplinary Action for illegal weapons possession and violation of drug and liquor laws

Smoke Free Campus

Claflin University is committed to providing an environment conducive to its mission that is safe, healthy and comfortable. Due to well documented health and safety risks related to smoking, and the College's commitment to support the comfort and well-being of its various constituents, the College is a "smoke-free" campus. Smoking is prohibited on all property owned or controlled by the University. This prohibition includes all buildings and grounds. This policy is in effect at all times with no exceptions.

Emergency Plan

The College published an Emergency Plan that incorporates emergency response and evacuation policies and procedures for a variety of situations. Information in the plan ranges from general guidelines for dealing with potential emergency situations to specific information on what to do for a variety of specific situations. The information is provided in an effort to better prepare all of the University community members in the event of a natural or man-made emergency or disaster. The plan is reviewed annually and is on the web at www.claflin.edu.

Weapons Possession

The possession, use and/or sale of firearms (handguns, rifles, shotguns, etc) on campus are violations of state laws. Violations can result in the arrest and incarceration of the violator. The weapons and any ammunition will be confiscated and may be destroyed. Other weapons such as BB guns, air guns, hatchets, knives (blades 2" or longer), bows/arrows, explosives, fireworks, dangerous chemical mixtures or propelled missiles are prohibited on campus and can result in automatic suspension from the University. The burning of candles and incense is also prohibited and subjects violators to College sanctions. All prohibited items will be confiscated and may be destroyed. Approval for possession or use, in extremely limited and specific situations, will be considered on a case-by-case basis.

Emergency Call Boxes

Security on the College campus has been enhanced through the installation of thirteen (13) emergency call boxes. The boxes, which are black and yellow in color, are for direct emergency contact with the Public Safety Department.

Security and Access to Campus Facilities

The VP of Student Development and Services and the Chief of Public Safety are responsible for campus safety/security. In order to ensure that safe environment, the University has partnered with Orangeburg Department of Public Safety to provide professional public safety services 24 hours a day, seven days a week. Inspection of

grounds and facilities, with the specific intent of evaluating any existing or potential safety hazards, are conducted periodically and findings corrected.

Access to Campus Facilities Procedure

Claflin University is committed to providing a safe and secure environment for students, faculty, staff, and visitors.

In accordance with this commitment, we ask that you comply with the following:

1. Anyone who needs access to a building on Monday – Sunday between the hours of 11:00 p.m. and 7:00 a.m., must have prior authorization from the Chief of Campus Police before entering the campus and/or any buildings during the above hours.

The Campus Public Safety Office (located at the Magnolia Street entrance) can be contacted by dialing 803-535-5444 and speaking with the officer on duty. This applies to individuals who have keys, those who have access to keys and those who do not have access to keys.

2. No one is permitted to open doors for individuals who do not have keys during the hours mentioned above except campus security personnel who have been authorized to do so by their supervisor.

3. Individuals who have been assigned keys are not to loan or entrust their keys to others. The individuals to whom key assignments have been made are and will be held responsible for the security of their respective areas.

4. When a faculty or staff member opens a building, or a section of a building for student activities, the students must be supervised during the entire time they are in the building. It is the responsibility of the supervising faculty or staff member to secure the building when the activity has ended.

5. At the close of the business or instructional day, it is the responsibility of the individual supervisors or faculty members to secure their respective work areas. This includes windows, doors, and any other means by which unlawful or unauthorized entry might be made.

Please be reminded that the Campus Public Safety Staff has many other responsibilities and are here for the overall safety of the University. Therefore, they will only be able to accommodate requests to open doors after their primary mission has been completed or only under emergency conditions.

Campus Law Enforcement Policies and Practices

All campus crimes are to be promptly reported in the manner previously stated herein. Any qualifying crimes will be immediately reported to the local City Police or sheriff's Department. The University has excellent working relationships with the local Police and Sheriff, fire departments, rescue, and the hospital.

Campus Programs on Security, Safety, and Crime Prevention

Campus safety procedures and practices are outlined in the University Catalog and Safety Handbook. Student and faculty/staff are also informed of these safety practices at orientations/staff meetings. Students and employees are encouraged to be responsible for their own safety and security.

Sexual Assault Procedure

Sexual assault is a violent act of aggression, which violates the basic principle of human dignity. Quite often, persons who commit this crime are known to their victims and these cases are the least reported. Victims of sexual assault are urged to report the crime. Persons who commit this crime are known to repeat the act and cannot be caught or stopped without the victim's assistance. As members of the College community, students are expected to exhibit a high standard of personal conduct and to respect the rights of other students, faculty, staff members and visitors on campus. Students are also expected to adhere to all federal, state and local laws, as well as the Student Code of Conduct. Sexual assault is a criminal offense and a violation of the Student Code of Conduct. Allegations of sexual assault that occurs within the jurisdiction of the College may be adjudicated through Student Grievance procedure.

Adjudication procedures and possible sanctions for violation of the Code of Conduct may be found in the Student Handbook. Copies of the Student Handbook are distributed to all new students during Orientation.

If sexual assault occurs on campus, Campus Public Safety should be notified immediately. An officer will be dispatched to the victim's location immediately. The officer on duty will evaluate the situation for immediate medical needs, calm the victim and remain at the location until the designated investigator arrives. A counselor from Student Services will be notified and, with the victim's consent, respond to the location of the victim to serve as victim advocate/victim service provider. The welfare of the victim is our primary concern. Crimes of such a sensitive nature are handled with the utmost discretion. For information regarding possible adjudication through on-campus procedures, please refer to the Student Handbook.

If a sexual assault occurs off campus, the proper jurisdiction should be notified immediately. Please familiarize yourself with the numbers for emergency assistance (EMS, police) in your area. Even though the incident occurs off campus, counselors are available, upon request, to meet with the student. It is important to note that the victim of sexual assault is a primary component of the evidence in a crime scene. Therefore, to preserve critical evidence used in prosecution, we caution the victim to avoid showering, changing clothes, brushing teeth, drinking, or disturbing the crime scene in any way.

Drugs and Alcohol

Clafin University prohibits the unlawful manufacture, distribution, dispensation, possession or use of illegal drugs or controlled substances by students as set forth in South Carolina Code of Laws, Section 44-S3-110 et seq. This law prohibits possession or sale of drug paraphernalia (such as roach clips, bongs, water pipes, cocaine spoons) as

defined in South Carolina Code of Laws, Section 44-S3-1510 et seq. and the distribution or delivery of an imitation (“look-alike”), non-controlled substance represented as a controlled substance, as defined in South Carolina Code of Laws, Section 44-S3-390. Detailed information on federal and state alcoholic beverage and other drug laws may be found in the Student Handbook.

In the state of South Carolina it is illegal to purchase, possess or consume alcohol if you are under the age of 21. It is also illegal for a person of legal age to purchase alcohol for a person less than 21 years of age.

The College must maintain its primary function as a center of learning. No one under the influence of alcohol or other drugs will be allowed to attend class or remain on campus. At the same time, it must be clear that local, state and federal laws apply equally on campus as well as off campus. The abuse of alcohol and the use of illegal drugs by members of the College community are incompatible with the goals of our College. Substance abuse programs have been developed both on campus and within this community. They offer alcohol and other drug education, counseling, and referral services. Local agencies are the Dawn Center, Orangeburg Mental Health Clinic, and Charter Counseling Center.

Campus Crime Statistics

The Crime Awareness and Campus Security Act of 1990 were enacted on November 8, 1990. The Act requires college campuses to make available statistics of any criminal incidents and/or arrests, and to report, on an annual basis, the number of criminal incidents (murder, rape, robbery, aggravated assault, burglary, and/or motor theft). The College is also required to report the number of arrests involving liquor law, drug abuse and/or weapons violations.

The Chief of Public Safety and Security collects, compiles, and disseminates this data for the College’s annual security report.

Sex Offender Registry and Access to Related Information

Incarceration may remove a sex offender from the streets but it does nothing to prevent the offender from committing another crime when released. The federal Campus Sex Crimes Prevention Act, enacted on October 28, 2000, requires institutions of higher education to issue a statement advising the campus community where law enforcement agency information provided by a State concerning registered sex offenders may be obtained. It also requires sex offenders already required to register in the State to provide notice, as required under State law, to each institution of higher education in that State at which the person is employed, carries on a vocation, or is a student. In South Carolina convicted sex offenders must register with the County Sheriff Office where they reside.

In addition, all persons convicted of violations under the laws of the United States or any other state substantially similar to an offense for which registration is required shall provide to the local agency all necessary information for inclusion in the State Sex Offender Registry within ten days of establishing a residence within South Carolina. Any person required to register shall also be required to re-register within ten days following any change of residence.

Nonresident offenders entering the State for employment, to carry on a vocation, or as a student attending school who are required to register in their state of residence or who would be required to register under this section if a resident of South Carolina shall, within ten days of accepting employment or enrolling in school in the State, be required to register and reregister pursuant to this section. For purposes of this section "student" means a person who is enrolled on a full-time or part-time basis, in any public or private educational institution, including any secondary school, trade or professional institution, or institution of higher education.

The State Law Enforcement Division (SLED) maintains a system for making certain Registry information is available via the Internet. The Web address for the SLED State Sex Offender Registry is: <http://www.sled.state.sc.us/default.htm> and allows you to search for Offenders by Name, City, County, or Zip Code. The information available includes the offender's name; sex, race, age, date of birth, height, weight, eye, hair and skin color; last reported address, any scars, marks or tattoos, aliases used; the date of conviction, the statute violated; if the offender is a predator; and a photograph if available.

Registry information provided under law shall be used for the purposes of the administration of criminal justice, for the screening of current or prospective employees or volunteers or otherwise for the protection of the public in general and children in particular. Use of the information for purposes not authorized by law is prohibited and a willful violation with the intent to harass or intimidate another can result in prosecution.

HELPFUL TELEPHONE NUMBERS

Director of Public Safety , Mr. Steve Pearson

803-535-5434- email- spearson@claflin.edu

VP of Student Development and Services, Dr. Leroy Durant

803-535-5341

Human Resources Director, Ms. Shirley Biggs

803-535-5268

OFF CAMPUS ASSISTANCE

***** 911 *****

1. Local Law Enforcement Agencies -- Phone # SHERIFF – 803-534-3550, POLICE – 803-534-2812
2. Local Fire Department -- Phone # 803-533-6046
3. EMS (RESCUE SQUAD) -- Phone # 803-531-3020
4. Highway Patrol Department -- Phone # 803-531-6840/6841

5. Local Hospital -- Phone # 803-395-2201
6. County Health Department -- Phone # 803-536-9060
7. The American Red Cross -- Phone # 803-534-5735
8. Department of Public Utilities (DPU) -- Phone #803- 268-4000
9. County and State Engineers -- Phone # 803-531-6850

STATISTICAL INFORMATION

Campus

ON CAMPUS is defined as any building or property, owned or controlled by an institution of higher education, within the same reasonably contiguous geographic area to the institution, and used by the institution in direct support of, or in a manner related to the institution's educational purposes. This includes residence halls and property within the same reasonably contiguous geographic area of the institution that is owned by the institution but controlled by another person, is frequently used by students, and supports the institutional purposes.

Non-campus Building or Property

NON-CAMPUS BUILDING OR PROPERTY is defined as any building or property owned or controlled by student organizations officially recognized by the institution. Also, any building or property (other than a ranch campus) owned or controlled by an institution of higher education that is used in direct support of, or in relation to, the institution's educational purposes, is frequently used by students, and is not within the same reasonably contiguous geographic area of the institution.

Public Property

PUBLIC PROPERTY is defined as all public property, including thoroughfares, streets, sidewalks, and parking facilities within the campus or immediately adjacent to and accessible from the campus.

Hate Crimes

We report, by category of prejudice, any crime reported pursuant to the act, or any other crime involving bodily injury, that manifests evidence that the victim was intentionally selected because of the his/her actual or perceived race, religion, sexual orientation, gender, disability or ethnicity.

Disciplinary Referrals

This is a list of the number of disciplinary referrals for each of the following offenses during the three listed calendar years. The statistics do not include drunkenness or driving under the influence.

Reporting changes for the Campus Security Policy/Campus Crime Statistics Report have been amended to include the following:

- two new crime reporting categories (manslaughter and arson)
- arrests or persons referred for campus disciplinary action for liquor law violations,

drug-related violations, and weapons possession,

- redefinition of reporting area: ***Campus, Non-Campus Building or Property and***

Public Property.

Campus – any building or property owned or controlled by an institution within the same reasonably contiguous geographic area and used by the institution in direct support of, or in a manner related to, the institution’s educational purposes, including residence halls; and any building or property within the same reasonably contiguous geographic area of the institution that is owned by the institution but controlled by another person, is frequently used by students and supports institutional purposes (such as food or other retail vendor).

Non-campus building or property – any building or property owned or controlled by a student organization recognized by the University or any building or property (other than a branch campus) owned or controlled by an institution that is used in direct support of or relation to the College’s educational purposes, is frequently used by students, and is not within the same reasonably contiguous geographic area of the institution.

Public property – all public property that is within the same reasonably contiguous geographic area of the University such as a sidewalk, a street, other thoroughfare, or parking facility, and is adjacent to a facility owned or controlled by the University if the facility is used by the institution in direct support of, or in a manner related to the University’s educational purposes.

Claflin University Department of Public Safety Crime Statistics 2011-2016

Violations	2011	2012	2013	2014	2015	2016
Alcohol Violations	0	0	1	1	2	0
Aggravated Assaults	0	0	0	0	0	0
Armed Robbery	1	1	0	0	4	0
Arson/Fire	0	0	0	0	0	0
Assaults	1	1	3	4	7	8
Auto Break-ins	10	10	14	5	6	7
Burglary	4	1	7	6	10	2
Disorderly Conduct	10	10	5	3	4	5
Grand Larceny	1	1	0	0	0	0
Harassment	1	1	1	1	0	0
Illegal Substance	0	0	4	3	2	8
Larceny	17	17	21	27	25	16
Motor Vehicle Theft	1	1	3	1	1	1
Murder	0	0	0	0	0	0
Manslaughter	0	0	0	0	0	0
Sexual Assault	0	0	0	0	0	0
Threats	0	0	2	1	1	1
Trespass	0	0	0	1	2	3
Vandalism	7	7	7	11	6	21
Weapons	0	0	0	0	0	0