



CLAFLIN UNIVERSITY
DIVISION OF STUDENT DEVELOPMENT AND SERVICES
OFFICE OF CAREER DEVELOPMENT



Join

www.givepulse.com

TODAY

YOUR GUIDE TO
UPLOADING AND SUBMITTING
COMMUNITY SERVICE IMPACTS

For more information, please contact:

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Ms. Tonyetta S. McDaniel at tonyetta.mcdaniel@claflin.edu

What is GivePulse?

GivePulse is a nation-wide platform that is used for logging volunteer opportunities and recording what type of impact students are having on the community. Additionally it allows instructors, organizations and agencies to verify and report collective impacts, activities, reflections and engagement with the community. GivePulse is mobile friendly, and is also a downloadable app in the appstores (supporting both iOS on iTunes and Android on Google Play).

Steps to Join www.givepulse.com

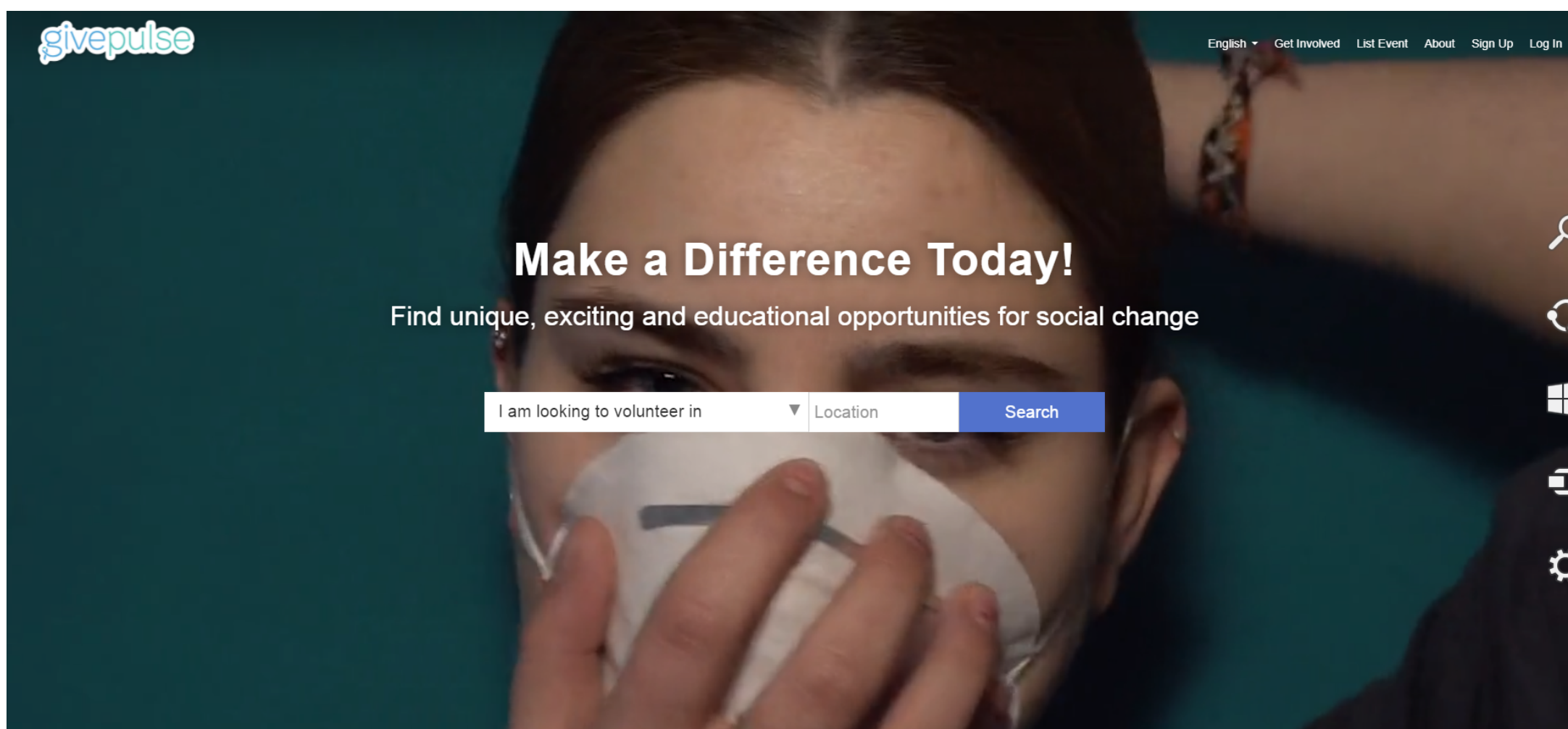
STEP 1: Where to Go

Use the following URL: www.givepulse.com

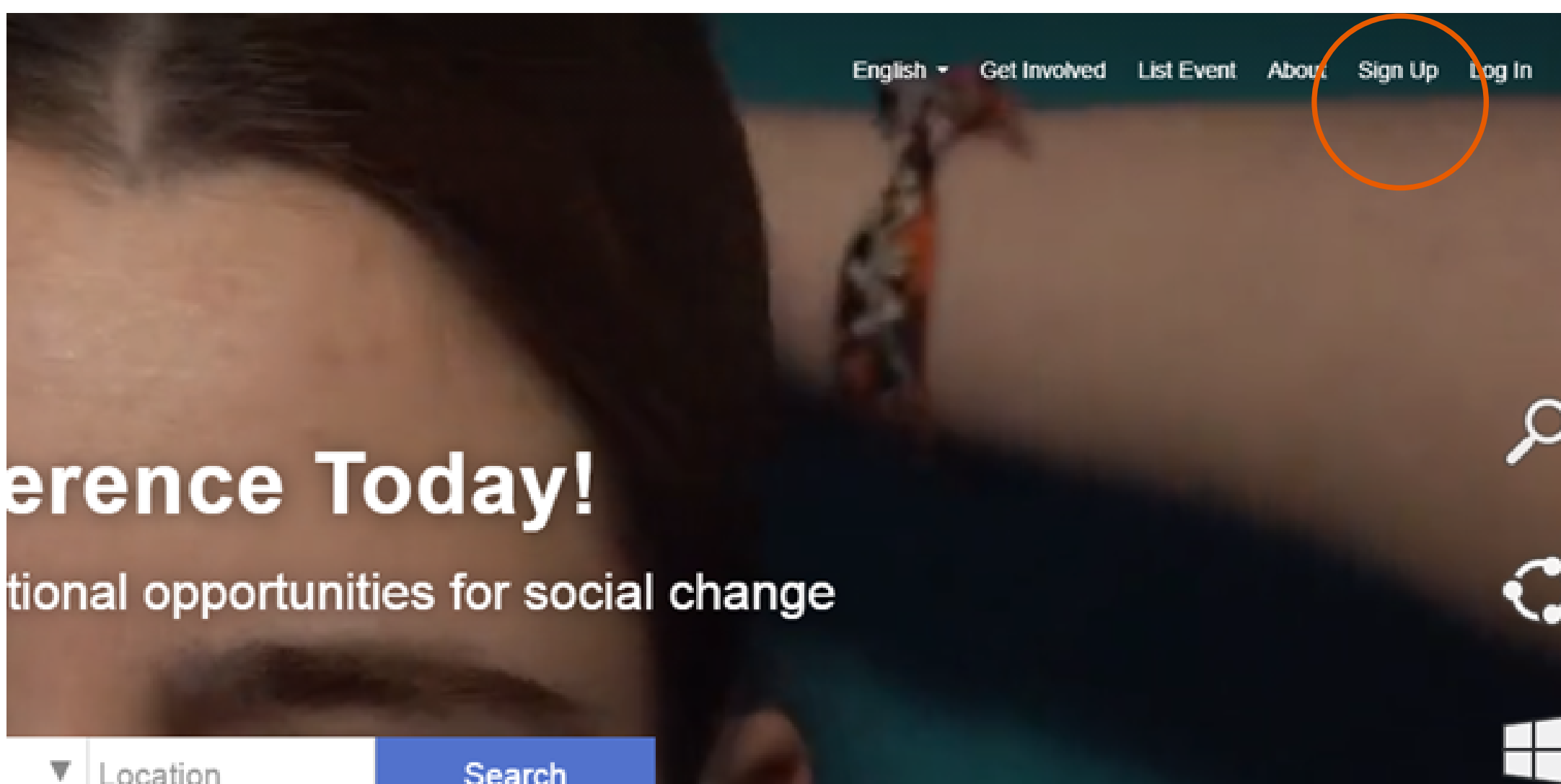
Mobile Apps: Use the following

Apple or Google Play Store Search: GivePulse (blue icon)

STEP 2: Home page



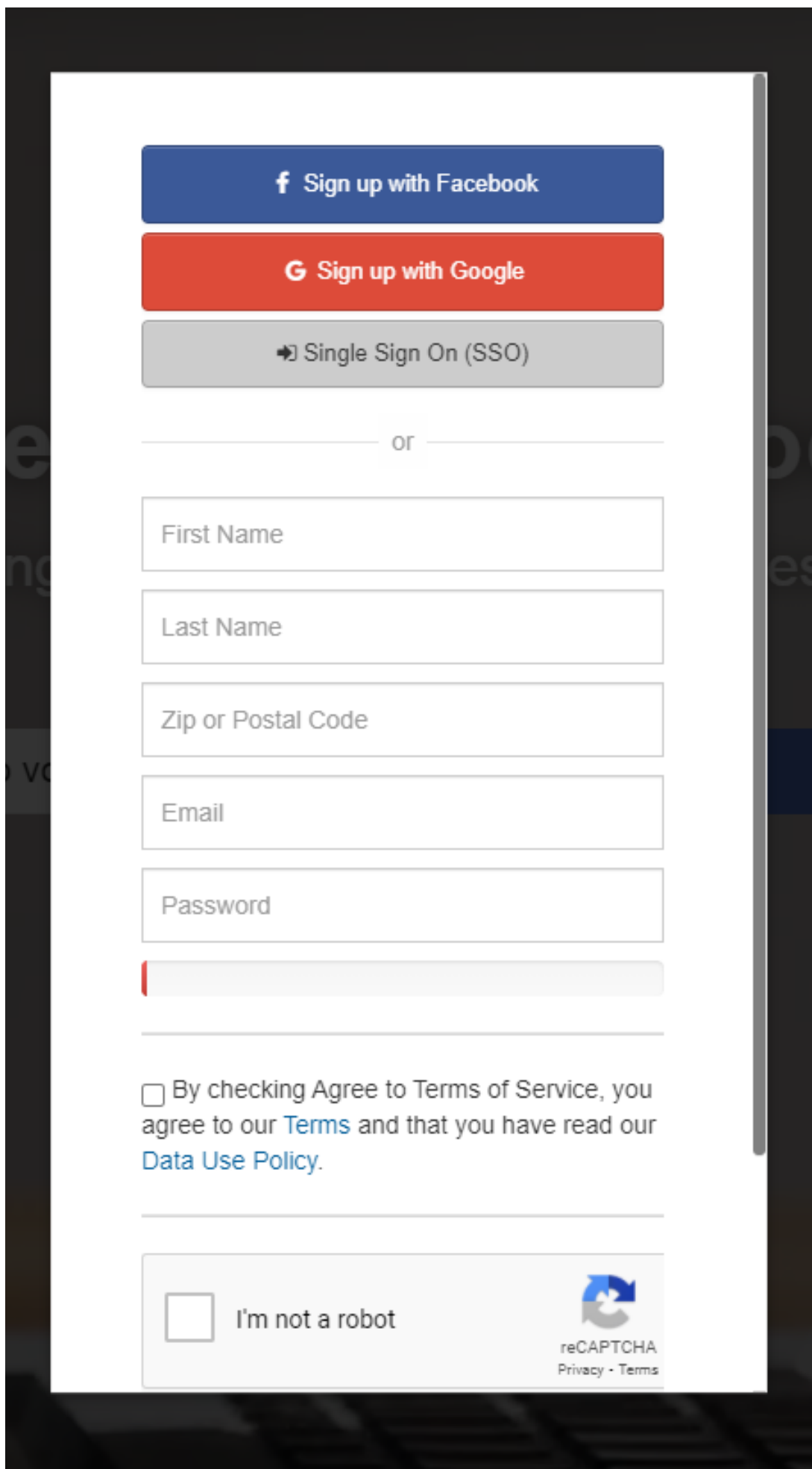
STEP 3: Sign-in/Sign-up Options



Click Sign Up in the top right corner

- Sign up using your Claflin University email

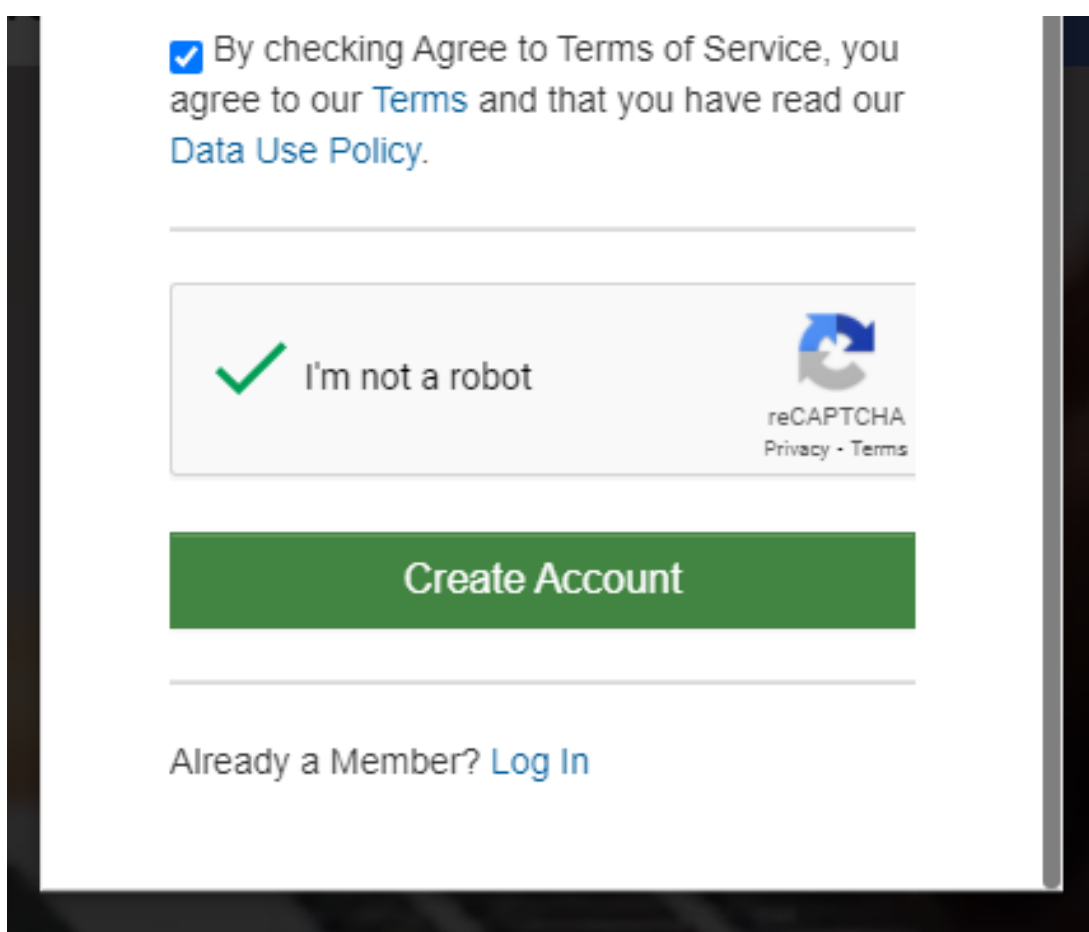
STEP 4: The *Profile*



The screenshot shows a web form for creating an account. At the top, there are three buttons: 'Sign up with Facebook' (blue), 'Sign up with Google' (red), and 'Single Sign On (SSO)' (grey). Below these is a horizontal line with the word 'or' in the center. The form contains several input fields: 'First Name', 'Last Name', 'Zip or Postal Code', 'Email', and 'Password'. Below the 'Password' field is a red vertical bar. At the bottom of the form, there is a checkbox labeled 'By checking Agree to Terms of Service, you agree to our Terms and that you have read our Data Use Policy.' and a reCAPTCHA widget with the text 'I'm not a robot'.

Complete basic profile to include:

- **First Name**
- **Last Name**
- **Zip Code**
- **Email (Use Your Claflin University Email Address ONLY)**
- **Password**



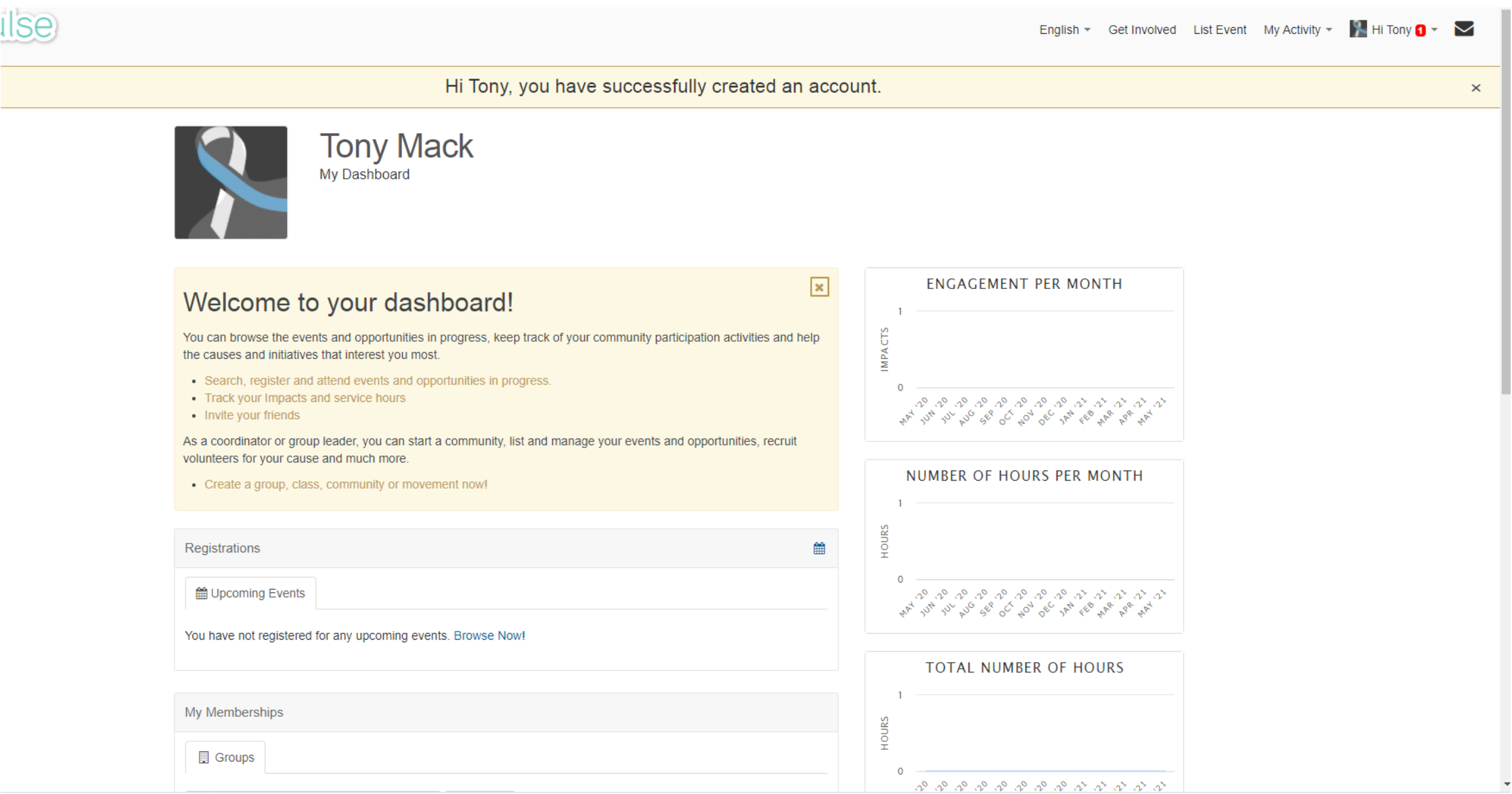
The screenshot shows the same form as above, but with the 'Agree to Terms of Service' checkbox checked. The reCAPTCHA widget now shows a green checkmark and the text 'I'm not a robot'. Below the reCAPTCHA widget is a green button labeled 'Create Account'. At the bottom of the form, there is a link that says 'Already a Member? Log In'.

Agree to *Terms of Service*

Check *I'm not a Robot*

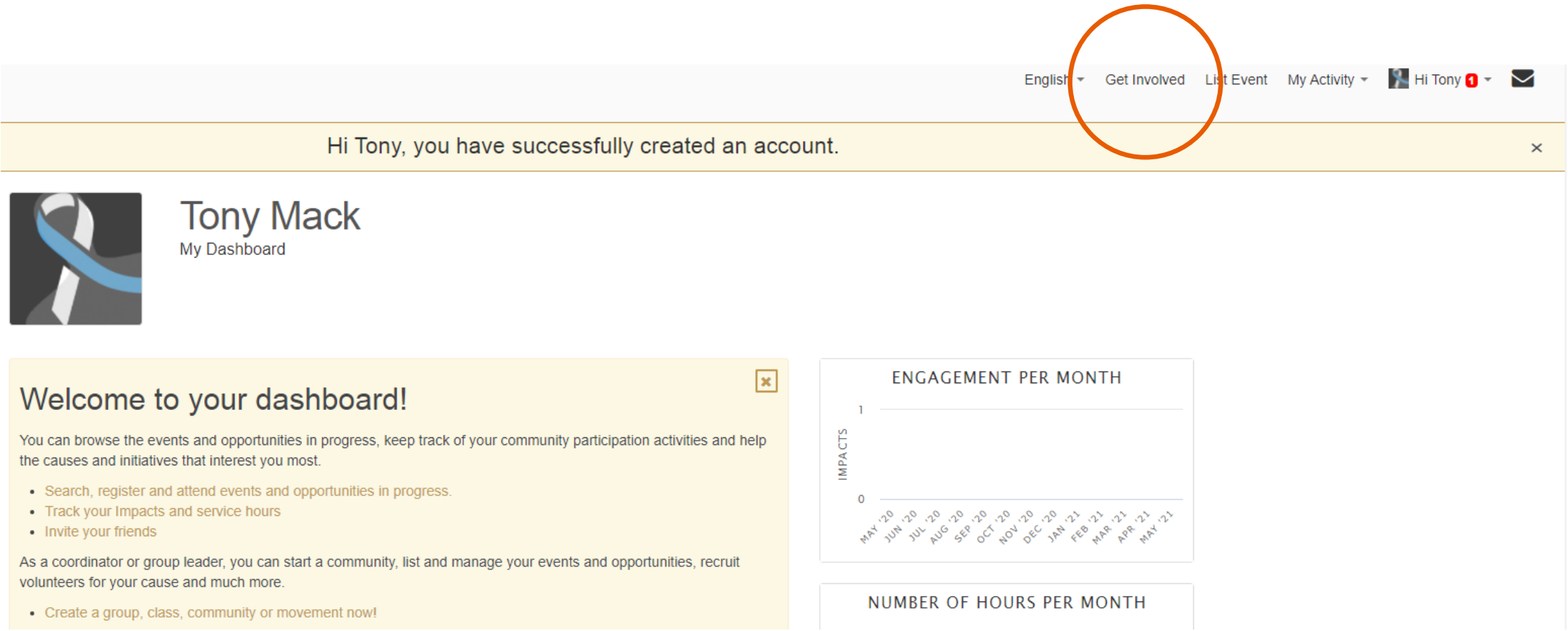
Click *Create Account*

STEP 5: Account Created Successfully.



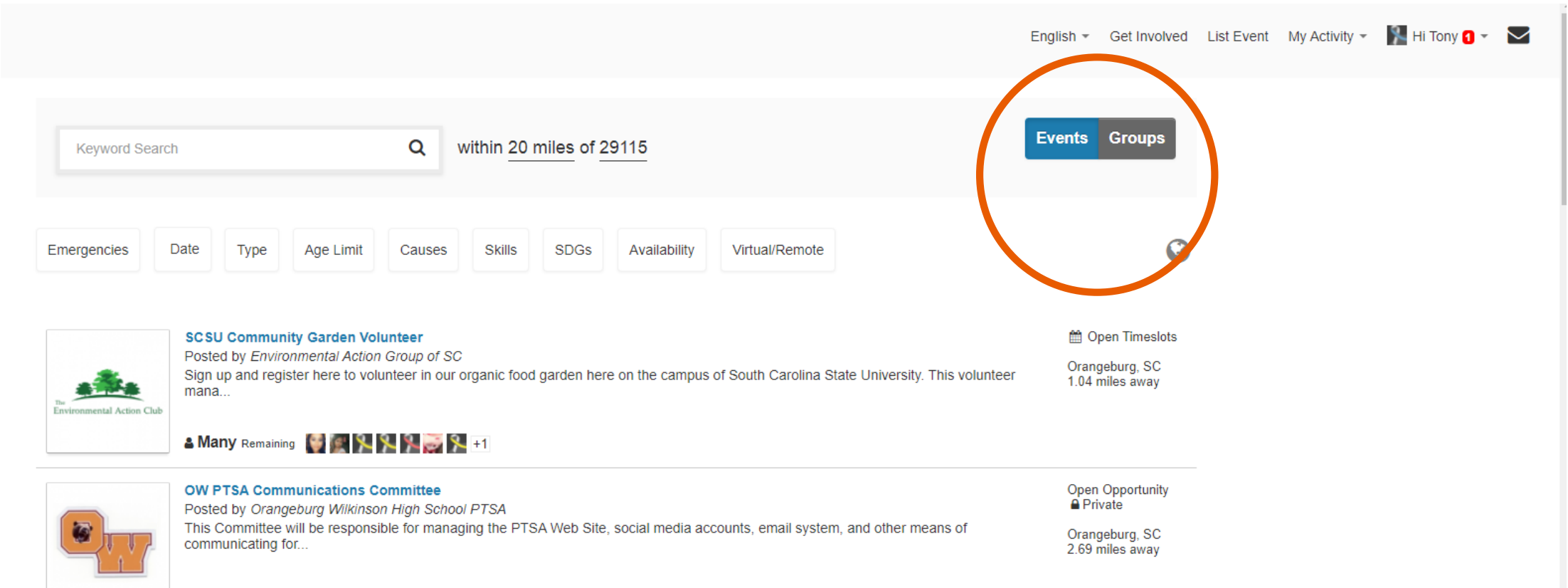
You will be redirected to this webpage once you have successfully completed an account.

STEP 6: Join the Claflin University Group



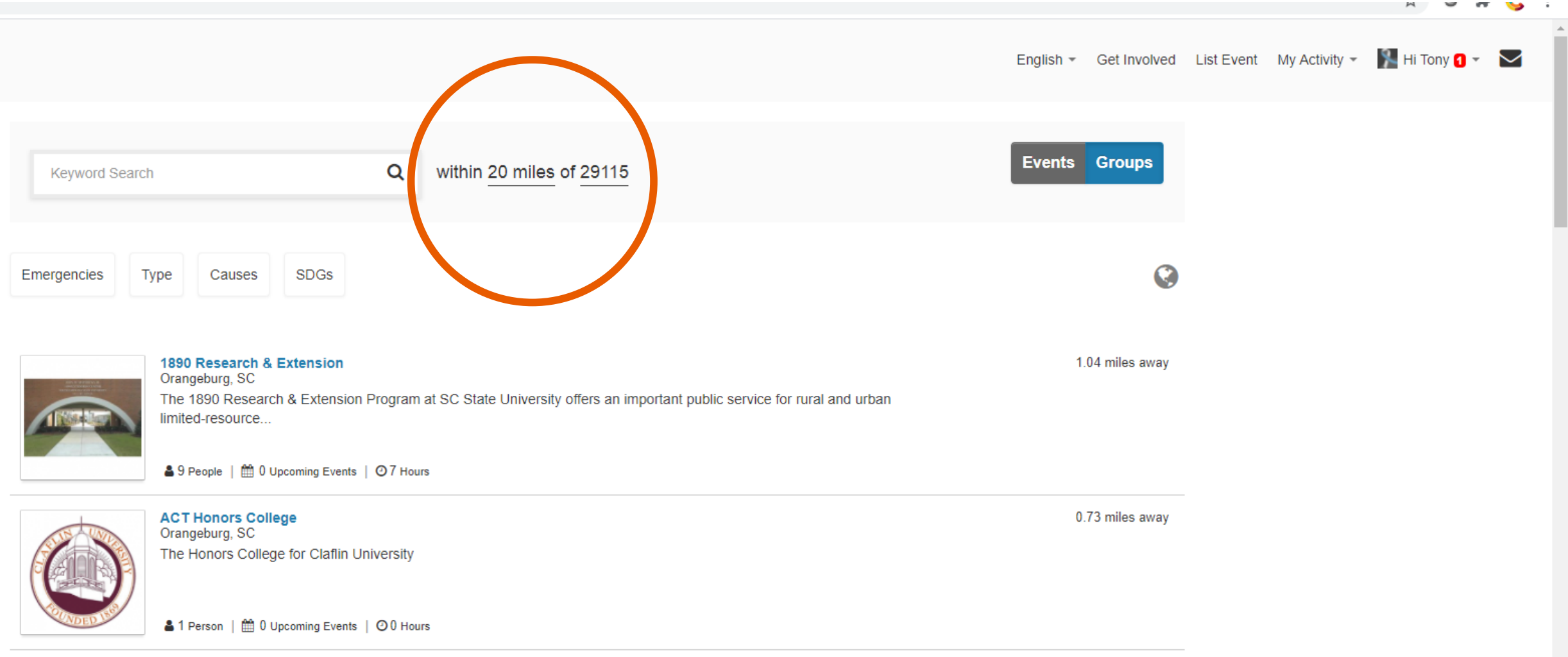
Select *Get Involved* in the top right corner

STEP 7: Select Group



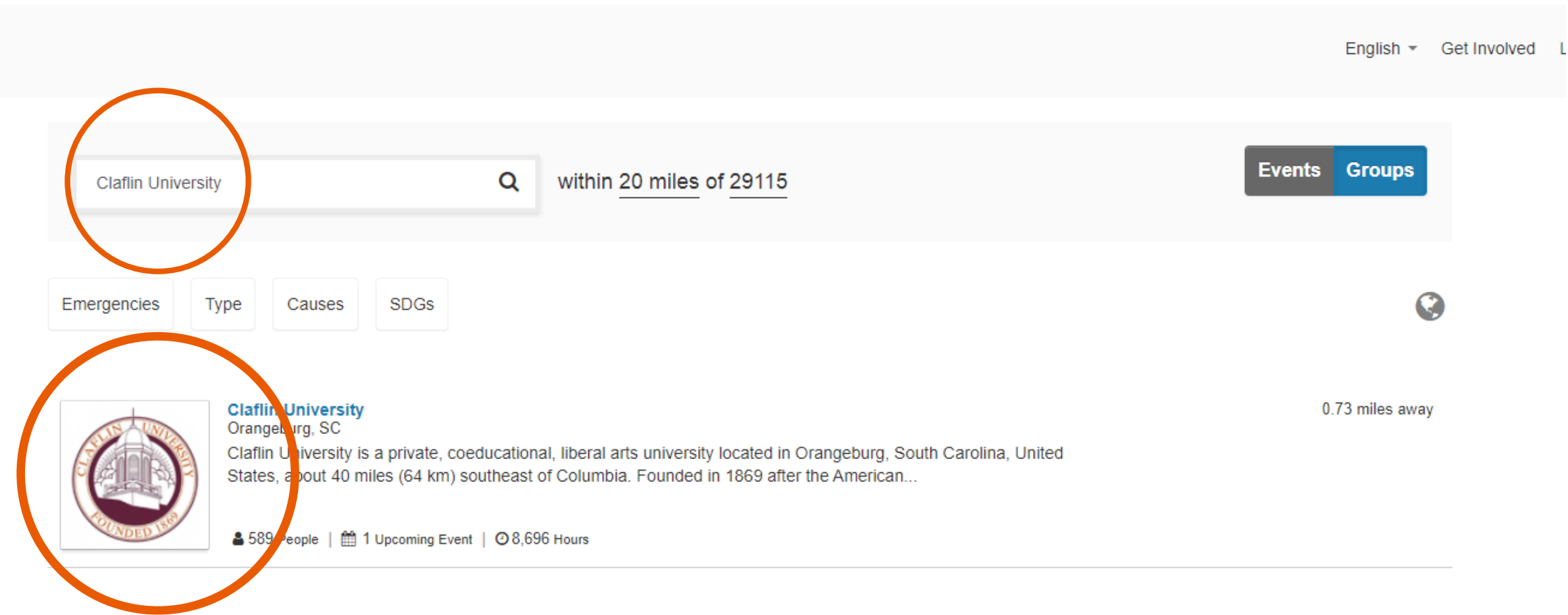
Switch from Events to *Groups*

STEP 8: Turn on Filter



Make sure that the filter is set to: **within 20 miles of 29115**

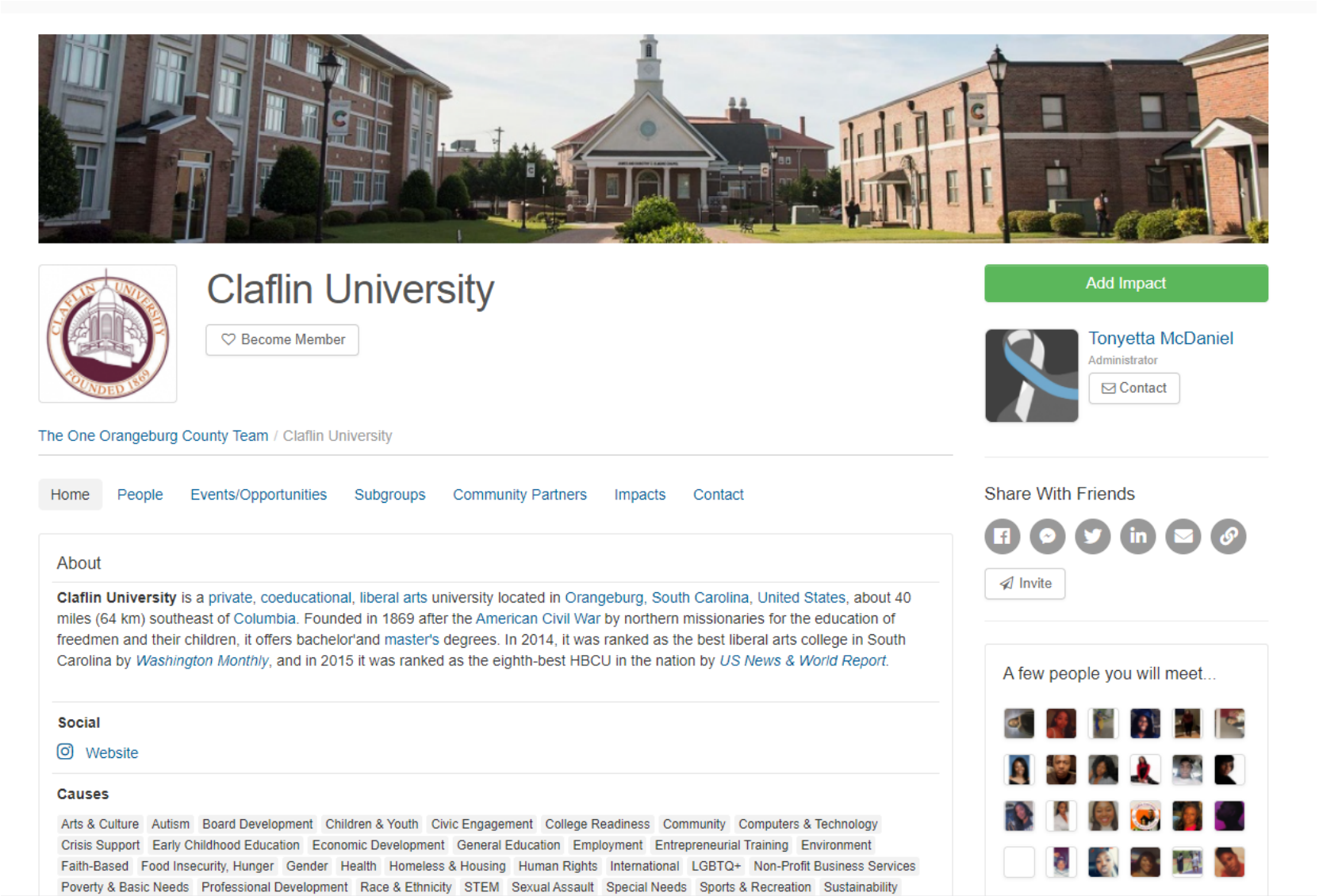
STEP 9: Search Claflin University



Search: **Claflin University**

Once the icon appears, select Claflin University.

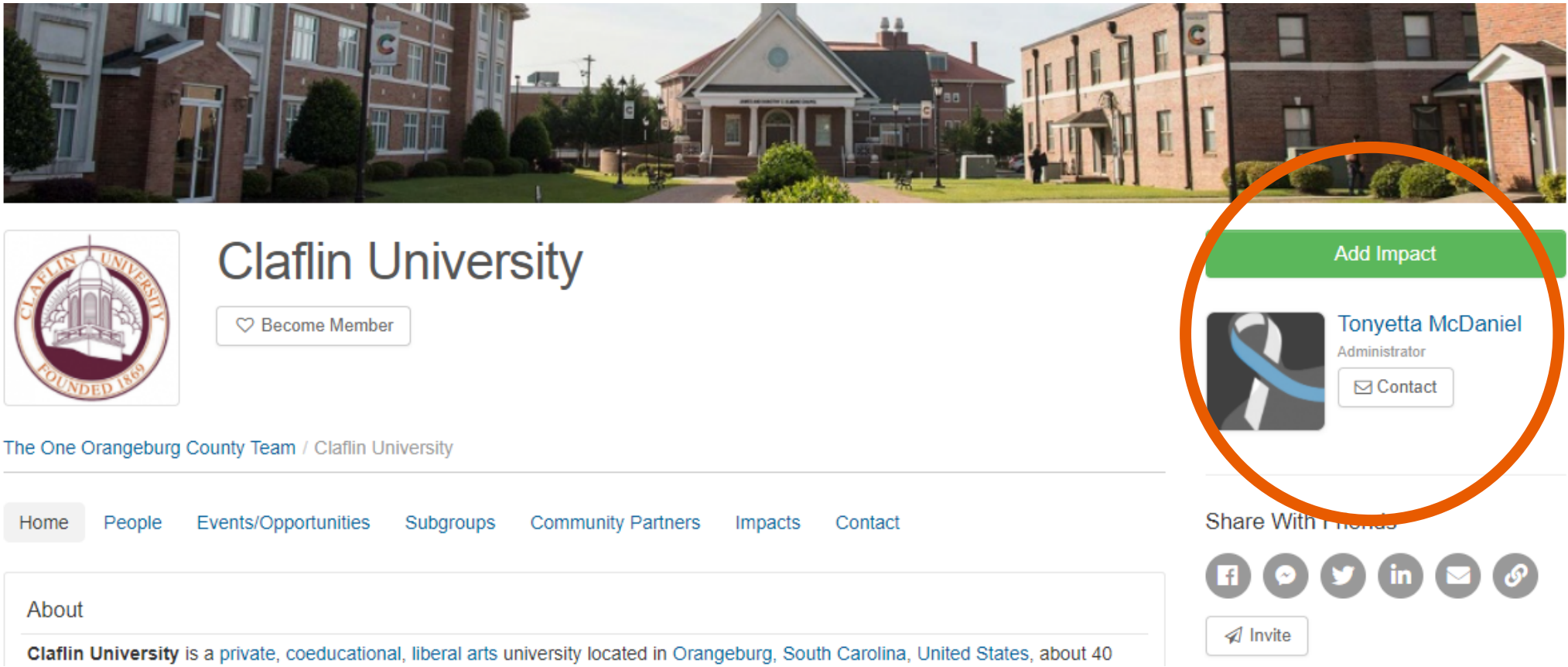
STEP 10: Successfully Joined the Claflin University Group



You will be redirected to this webpage once you have successfully completed an account.

All community service projects/activities, must be approved by the Office of Career Development. Prior to completing community service with any instructor or organization on or off campus, please ensure that the project has been approved by the Office of Career Development.

STEP 11: Logging Your Community Service



To log your community service activity, select **add impact**.

****Please note** that if you do not add your impact through the Clafin University Group, your hours will not appear on the semester report for grading.

STEP 12: Join the Clafin University Group

Welcome back Tony!

Add Impact

Track your community engagement

Clafin University

Add Timesheet

Change

Date

+ Time

- Date

Start Date *

End Date

05/13/2021

05/13/2021

Impact Type & Measurement

Time

Hours *

About Your Experience

Rate your experience

☆☆☆☆☆

Review, Reflection and Feedback

Personal Notes

Attachments

(File types: .jpg, .jpeg, .png, .gif, .ppt, .odt, .xls, .xlsx, .csv, .rtf, .pdf, .txt, .doc, .docx, .zip)

+ Add Attachment

Sharing and Privacy Settings

Make your impact private?*

Yes

No

Private Impacts are visible to you and groups you share with

Add Impact

Enter your start and end date for the impact/activity

Enter the amount of hours earned from participating in the impact/activity. This section will always be measured in time/hours.

MANDATORY: Rate your experience and type your reflection. This is a brief 2-3 sentences telling us about your experience participating in this event. You **WILL NOT** receive credit for your impact, if a reflection is not submitted.

Attach all supporting document including screenshot confirmations for impacts

Make your impact private? **Select No**

Click add Impact

Please Note

Your Verifier for GivePulse.com is Ms. Tonyetta McDaniel


STEP 12: Impact Added Confirmation

Impact added. Continue [adding Impacts](#) or [get involved](#)

[← To my Impacts](#)

Options ▾

Impact



Tony Mack

1

Hour


Verification Pending


May 13, 2021

My Reflection

“ I had a great experience ”

Impact given to:





Clayton University

Organizer

Tonyetta McDaniel

Requested Verifier

Tonyetta McDaniel

Share this with others!

You will be redirected to this webpage once you have added your impact successfully.