

Bylaws

Clafin University Computer Science Program Advisory Board

Article I: Name and Purpose

Section 1: Name

The name of this organization shall be the "Computer Science Program Advisory Board" (hereinafter referred to as the "Program Advisory Board").

Section 2: Purpose

The purpose of the Program Advisory Board is to provide guidance, support, and expertise to the Computer Science Program at Clafin University, herein referred to as the "Program," to ensure its continuous improvement, relevance, and alignment with industry standards and trends.

Article II: Membership

Section 1: Composition

The Advisory Board shall consist of members representing a diverse range of expertise, including but not limited to industry professionals, at least one alumnus/alumna and at least one employer of students.

Section 2: Appointment

Members of the Advisory Board shall be appointed by the Department Chair. Nominations for new members can be submitted by current Advisory Board members, faculty, or other relevant stakeholders. New members shall be appointed based on their qualifications and commitment to the Program's goals.

Section 3: Terms of Office

Each member of the Advisory Board shall serve a term of three years, with the option for reappointment. Terms shall be staggered to ensure continuity, with no more than two members' terms expiring in any given year.

Article III: Duties and Responsibilities

Section 1: Advisory Role

The primary role of the Program Advisory Board is to provide advice and recommendations to the department chair and faculty on matters related to curriculum development, program assessment, industry partnerships, and emerging trends in computer science.

Section 2: Meetings

The Advisory Board shall meet at least twice per year, with additional meetings scheduled as necessary. Meetings may be held in person, via teleconference, or using other suitable methods.

Section 3: Committees

The Advisory Board may establish committees to focus on specific areas, such as curriculum review, industry outreach, or student engagement. Committees shall be formed as needed, and their members shall be appointed by the Advisory Board.

Article IV: Amendments

Section 1: Amendment Process

These bylaws may be amended by a two-thirds (2/3) majority vote of the Program Advisory Board members. Proposed amendments must be submitted in writing at least 1 month in advance of the meeting at which they will be considered.

Date of Adoption: October 2, 2023