Bylaws
Claflin University Computer Science Program Advisory Board

Article I: Name and Purpose

Section 1: Name
The name of this organization shall be the "Computer Science Program Advisory Board" (hereinafter referred to as the "Program Advisory Board").

Section 2: Purpose
The purpose of the Program Advisory Board is to provide guidance, support, and expertise to the Computer Science Program at Claflin University, herein referred to as the "Program," to ensure its continuous improvement, relevance, and alignment with industry standards and trends.

Article II: Membership

Section 1: Composition
The Advisory Board shall consist of members representing a diverse range of expertise, including but not limited to industry professionals, at least one alumnus/alumna and at least one employer of students.

Section 2: Appointment
Members of the Advisory Board shall be appointed by the Department Chair. Nominations for new members can be submitted by current Advisory Board members, faculty, or other relevant stakeholders. New members shall be appointed based on their qualifications and commitment to the Program's goals.

Section 3: Terms of Office
Each member of the Advisory Board shall serve a term of three years, with the option for reappointment. Terms shall be staggered to ensure continuity, with no more than two members' terms expiring in any given year.

Article III: Duties and Responsibilities

Section 1: Advisory Role
The primary role of the Program Advisory Board is to provide advice and recommendations to the department chair and faculty on matters related to curriculum development, program assessment, industry partnerships, and emerging trends in computer science.

Section 2: Meetings
The Advisory Board shall meet at least twice per year, with additional meetings scheduled as necessary. Meetings may be held in person, via teleconference, or using other suitable methods.
Section 3: Committees
The Advisory Board may establish committees to focus on specific areas, such as curriculum review, industry outreach, or student engagement. Committees shall be formed as needed, and their members shall be appointed by the Advisory Board.

Article IV: Amendments

Section 1: Amendment Process
These bylaws may be amended by a two-thirds (2/3) majority vote of the Program Advisory Board members. Proposed amendments must be submitted in writing at least 1 month in advance of the meeting at which they will be considered.

Date of Adoption: October 2, 2023