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1. **Order online** at <http://www.irs.gov/Individuals/Get-Transcript> by clicking on the "get transcript by mail" button. Transcripts arrive in 5 to 10 calendar days at the address the IRS has on file.
2. **Call 1-800-908-9946** and use the IRS automated phone system to request one to be mailed to you. Transcripts arrive in 5 to 10 calendar days at the address the IRS has on file.
3. **Use the IRS2Go smartphone app** to request one to be mailed to you. Transcripts arrive in 5 to 10 calendar days at the address the IRS has on file. For Apple iPhone, iPad, or iPad Touch, download the free IRS2Go app by visiting the iTunes app store. For Android devices, you can visit Google Play to download the free IRS2Go app.
4. **Mail or fax Form 4506T-EZ Short Form Request for Individual Tax Return Transcript** to the IRS. You can print the form at www.irs.gov and the address and fax numbers are listed on the form. Request can take up to 30 days.