



Office of the Registrar

Change of Information

Status:

Current Student

Past Student

Transient Student

Name:	
SSN (Last 4):	Student ID:

Have there been any changes to your contact information in the past 6 months? YES NO

Name Change:

From:	
To:	
Reason:	
<input type="checkbox"/> Marriage	Must submit copy of marriage license
<input type="checkbox"/> Divorce	Must submit copy of divorce decree with name change listed
<input type="checkbox"/> Legal Change	Must submit copy of court documents

Address Change:

From:	
To:	
Which Address Type:	
<input type="checkbox"/> Permanent*	*Must provide legal documentation (i.e. driver's license, lease, utility bill)
<input type="checkbox"/> Mailing	
<input type="checkbox"/> Local	

Phone:

From:	<input type="checkbox"/> P <input type="checkbox"/> C	To:	<input type="checkbox"/> P <input type="checkbox"/> C
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Email:

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Signature:

Date:

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The Family Educational Rights and Privacy Act (FERPA) assigns privacy to all students enrolled in Clafin University, regardless of age. FERPA also permits the University to disclose "directory information" contained in its students' education records. Refer to the current university catalog for a detailed list of directory information.