



## AUTHORIZATION FOR RELEASE OF SUDENT INFORMATION

The Family Educational Rights and Privacy Act (FERPA), establishes certain rights for students regarding the privacy of their educational record. While parents/guardians/spouses and others may have an interest in the student's record, access to or release of the educational record is only by written student consent.

I, \_\_\_\_\_ ( ) Authorize ( ) Do Not Authorize  
(Print Your Name) ID#

### AUTHORIZATION TO RELEASE EDUCATIONAL RECORDS

Check One:

- ALL RECORDS**
- Accounting** – Includes tuition and fee balances, financial holds, mailing and billing address, payment plans, accounting statements, collections information and debt information.
- Admission** – Includes date of application, program selected, documents received, documents pending, dates of admission, admission status and conditional of admission.
- Registration** – Includes current enrollment, dates of enrollment activity, enrollment status, residency status, semesters attended and mailing address information.
- Academic Records** – Includes courses taken, grades received, GPA, academic progress, honors, transfer credit awarded and degrees awarded.
- Financial Aid** – Includes all general financial aid information.
- Disciplinary** – Information regarding infraction of any institutional policy.

### PLEASE PRINT CLEARLY

(P = Parent, G = Guardian, S = Spouse, O = Other)

Check One:

- Release or  Cancel \_\_\_\_\_ Relationship: \_\_\_\_\_
- Release or  Cancel \_\_\_\_\_ Relationship: \_\_\_\_\_
- Release or  Cancel \_\_\_\_\_ Relationship: \_\_\_\_\_

\_\_\_\_\_  
Student's Signature

\_\_\_\_\_  
Date