Steps to Enroll In Payment Plan



1. Go to <u>www.claflin.edu</u>

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2. Click on "Current Student" and then "myclaflin" or click on "myclaflin" in the top right hand corner.



3. Type in Claflin ID number and then pin number. (If you don't remember your pin number, please contact the Enrollment Office at 803-535-5670 or 803-535-5336.

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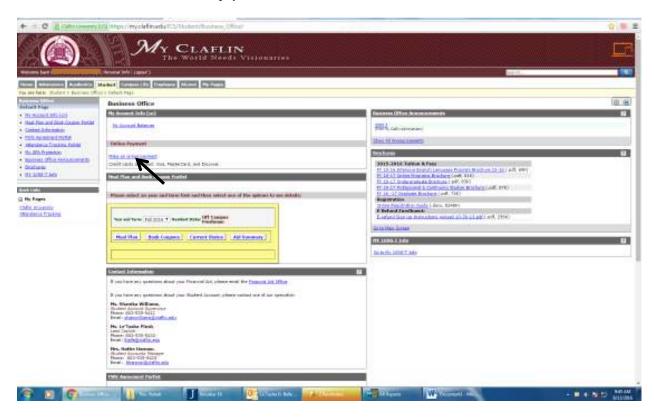
4. Click on "Student tab".

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5. Click on "Business Office folder".



6. Click on "Make an online payment"



7. Click "Enroll in the Fall 2016-17 Payment Plan".

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Your Account	Your Bills	
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(A	breakdown of	f the	installment	plan wi	ill appear	on the nex	t screen	along with	the student's	balance).
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all 2016 The total budget amount	for this installment plan is \$7,	991.00.		
This amount is based on Charges:	charges and credits provided t	by your school.		
IPP Balance			\$7,991.00	
here is an Enrollment dministrative costs as	Fee of \$50.00 to participal sociated with the plan, and i	te in this plan. This fe is in addition to the tot	e covers your school's al budget amount.	
ANNUAL	FINANCE CHARGE	AMOUNT FINANCED	TOTAL PAYMENTS/TOTAL SALES PRICE	
PERCENTAGE				
THE COST OF YOUR CREDIT AS A YEARLY RATE.	THE DOLLAR AMOUNT THE CREDIT WILL COST YOU.	The amount of credit provided to you or on your behalf.	The amount you will have paid after you have made all payments as scheduled.	

8. Next you will scroll down and click inside the "Agreement box" and then type the student's ID number in the "Electronic Signature box" and then click on "Accept". (Please note that a \$50.00 payment plan fee will be included with the first installment payment only).

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7.83%	\$50.00	\$7,991.00	\$8,041.00	
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9. Click on "Enter new credit card information" and then "Continue".

Claflin Universi	
	your account view bills make payment Shopping Cart help my dat
Stu	dent Account Online
Fall 2016	
The following items must be paid now to enroll in the Fall	2016
Enrollment Fee	\$50.00
First installment	\$2.663.67
Total	\$2,713.67
which payment method would you like to use to pay this?	·
Enter new credit card information.	
du not want to pay the fee: please cancel my enruling	next in the plan.
Careful and	Cuttown
Unable to continue	

10. Type in your credit card information and continue until your payment has been process. On the end of this process you will receive an "Approval Receipt", which means that you have now cleared the Business Office. (Please note that a receipt will also be sent to the student's Claflin email).

Student Accounts Receivable 8:00am to 5:00pm	Cashier's Office 8:30am to 4:30pm
Hattie Harmon Student Accounts Receivable Manager 803-535-5415 hharmon@claflin.edu Tingley Hall, 2 Floor, Suite 3 Shanika Williams Student Accounts Supervisor 803-535-5411 shaniwilliams@claflin.edu Tingley Hall, 2nd Floor, Suite 3	Cashiers 803-535-5131 cashier@claflin.edu Tingley Hall, 2nd Floor 205-A